

## Parent involvement:

### Educa

Our online communication tool is Educa, you will need to sign a form and accept the invite via email. Kaiako will document your child's learning journey recognizing the impact play has on individual learning and development. Educa enables a strong partnership with whanau as they can comment and write stories too – including extended family overseas! Written profile books are maintained alongside an Educa eportfolio so children can regularly revisit their learning. We want to work in partnership with you and recognize you as your child's first teachers. We invite you to be as open as possible so together we can wholeheartedly engage in the best and most important years of your child's life. Newsletters, upcoming events and reminders will also be published on Educa.

Excursions, working bees and fundraising: Being a community, non-profit preschool means we ask for your commitment to helping our program thrive.



*All our policies and operational documents are available in a policy and procedures folder adjacent to the sign in area and available on Educa.*

## Fees and Admin:

Please phone in if your child is sick. It is important that we know if your child has any infectious illness so we can inform other families. **You will be charged for all absences, except term breaks when not booked.**

Fees: for one and two year olds:

1 day \$25    ½ day \$20

2 days \$50

3 days \$75

4 days \$110

5 days \$155



There is a minimum of 2 half days required for one and two year olds. If your circumstances change or you think that your child would benefit from more hours at Preschool please talk to Lo.

Invoices are emailed fortnightly and payment is expected in 7 days. We do encourage direct debit: Wanaka Preschool, National Bank: 06 0943 0075411 00

Depending on your family circumstance you could be entitled to a subsidy towards childcare fees from WINZ. visit [www.workandincome.govt.nz](http://www.workandincome.govt.nz)

*A copy of our Education Review Office report is located on the Centre information board or available to read on the ERO website.*

## What to bring:

**Clothes:** We encourage our children to manage their own clothing so please come to Preschool in comfortable, non-restricting clothing that can be easily removed or fastened themselves. It is also best if your child wears 'old clothing' suitable for getting dirty or painted.

Spare clothing is essential for staying dry and warm, please back extras!

In summer the children are outside a lot, clothing should cover them sufficiently to prevent sunburn. You are welcome to bring a named hat, however, we do have hats available at Preschool. **You are required to sunblock your child before coming to Preschool and we will re-apply at mid day.**

**Nappies / pull-ups:** Please provide sufficient amount for at least 3 changes throughout the day. Cloth nappies are encouraged.

**Sleep:** We provide beautiful knitted blankets and bedding for your child. You are welcome to bring sleep aids (sleep sack, favourite teddy, dummy etc).

**Medication:** If your child requires medication at any time, please discuss this with their key teacher.

**Settling in:** Every child will have their own personalized settling in process. It is better if you have the same routine everyday and always say goodbye to your child. Our kaiako will work closely with you during your child's settling time and always provide honest feedback.

## Food:

- children are very proud of their lunch boxes these are kept in the child's locker. We have a container in the fridge for any food that needs chilling or heating for lunch.
- Please provide a sufficient amount for the day, it is better to provide more than you think. Children are busy and require regular snacks for fueling their energetic bodies.
- Due to food allergies we can not have nuts or eggs at preschool
- Please be aware of the food items not allowed at Preschool due to Ministry of Health guidelines. These include, marshmallows, lollies, chips, hard rice crackers, dried fruit, sausages/cheerios and popcorn.
- Cling film is difficult for children to handle and is a health risk to young children (we are also on a journey to being wastefree!). Please use containers or beeswax wraps.
- As education providers, we promote a healthy, balanced diet of mostly fruit, vegetables grains and pulses.
- Please bring a named drink bottle so children have constant access to water and can independently have a drink when they are thirsty.



## Preschool Philosophy:

We recognise Māori as tangata whenua and believe te ao Māori is the foundation to success growing up in Aotearoa.

Our journey is shaped with our whānau and the treasured **partnerships** that develop emotional and social competence, resilience and optimism embracing the diversity of our unique community.

All learners are empowered in a 'yes environment', **participating** in rich, authentic and meaningful experiences that foster agency, independence, literacy and numeracy. The inquiring mind is encouraged to love learning.

We listen and learn about the individual and their mauri, **protecting** and nurturing mana atuaatanga, for a holistic approach to health and wellbeing.

Our connected community embraces **manaakitanga** allowing us to grow as adaptive global citizens who are inclusive and accepting. We protect and nurture mana.

The learning environment is created and designed with mindful consideration to sustainability and the connection between people, places and things. Our spaces support hands-on learning with resources that encourage critical thinkers and problem solvers.

We foster an attitude of **kaitiakitanga**; the caring and taking responsibility for the protection of our living world.



Nau mai haere mai  
Korimako program  
8:30am-3:30pm

Open on a booked basis during School holidays and closed for 4 weeks over Christmas



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